



Title: Part-Time Middle School Spanish Teacher

Reports to: Didi DeBoer, Assistant Head of School for Instruction, Gr. 4-8 Principal

The Grosse Pointe Academy seeks a Part-Time Spanish teacher for the current school year to begin September 1, 2018. The candidate should have previous middle school Spanish experience and a willingness to contribute to school activities. While this position encompasses many different duties, its primary function is to plan, organize, and implement an appropriate Spanish instructional program to prepare students for high school level Spanish. Candidates should demonstrate flexibility, energy, enthusiasm, high expectations of themselves and their students, and an understanding of the developmental needs of students.

Duties Include:

- Plan, prepare and deliver instructional activities that facilitate active learning experiences
- Establish and communicate clear objectives for all learning activities
- Provide a variety of learning materials and resources for use in educational activities
- Use relevant technology to support instruction
- Provide appropriate assignments and materials for students
- Assign and grade class work and assignments
- Provide appropriate feedback on work
- Observe, evaluate, and maintain accurate and complete records of students' progress and development
- Communicate student progress to parents on a regular basis
- Keep up to date with developments in subject area, teaching resources, and methods and make relevant changes to instructional plans and activities

Essential Duties:

- Receive students and parents as well as faculty, staff, and administration in a friendly, courteous manner, and be sensitive to how her/his demeanor is reflective of the School

Type: Part time, school year

Successful candidates will have previous middle school Spanish classroom teaching experience and an advanced degree in education or Spanish and MI teacher's certification. Please send letter of interest, resume, and references to Didi DeBoer at ddeboer@gpacademy.org.